

Pre-Conference Speaker Guide

Online attendees of the pre-conference may use the Whova platform to access all pre-conference sessions via a Zoom interface. If you are presenting a paper or speaking at a session, please take the time to read through the guide below.

1. Prior to the start of your session, the Session Chair will contact speakers in their session via email to request submission of the final versions of presentation slides. These will serve as backup in case of any technical issues. If you are a speaker and have not received a request, please contact your session chair via email to submit your final slides.
2. There is no specific requirement on the format of the presentation slides (e.g. number of slides, fonts, etc).
3. We encourage chairs and presenters to join the session 15 minutes early.
4. The Session Moderator will make every speaker and the session chair a co-host during the onboarding prior to the session, so that you can share your slides by using the Share function in zoom.
5. Each parallel session will consist of three, four or five presentations and last one and a half hours.
 - If you are in a session containing **three** presentations, you should limit your presentation to no more than 20 minutes and you will have 5 minutes for Q&A after the presentation;
 - If you are in a session containing **four** presentations, you should limit your presentation to no more than 15 minutes and you will have 5 minutes for Q&A after the presentation;
 - If you are in a session containing **five** presentations, you should limit your presentation to no more than 12 minutes and you will have 5 minutes for Q&A after the presentation.
6. To keep the session in sequence, the chair of your session will send a private message to you in the Zoon chat box to remind you when there are 3 minutes and 1 minute left respectively. In addition, your chair may stop you once the time is up.
7. Please note your session will be recorded. The moderators will manage the recording for each session and upload them to Whova where they will be available to view on demand.

Have a great 27th ATRS World Conference!

Best Regards,
Anming Zhang, ATRS President
Sarah Wan, VP of Programs
Rosario Macario, ATRS Conference Chairwoman